



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the **Annual Parish Council** meeting of Oswestry Rural Parish Council will be held at Morda Village Hall commencing at 7 pm on Tuesday **18 May** 2021 and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:
Sharon Clayton BA (Hons) Fellow SLCC
Clerk

Date of issue: 11 May 2021

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

Coronavirus Regulations apply at this meeting. All those present must keep a distance of at least 1 meter apart. You are advised to wear a face covering. Members of the public must contact the Clerk if they wish to attend and will be admitted to the venue on a first come basis. Toilet facilities may not be available.

1. Election of Chairman

In pursuance of the LGA 1972 S15(1)(2) Members will elect the Chairman for the ensuing Council year

2. Declaration of Acceptance of Office

All signatures must be witnessed by the Clerk

- a) The newly elected Chairman will sign their Declaration of Acceptance of Office as Chairman
- b) Newly elected Councillors will sign their Declaration of Acceptance of Office
- c) To AGREE a date for Councillors to sign their Declaration of Acceptance of Office if not able to do so at this meeting

3. Election of Deputy Chairman

In pursuance of the LGA 1972 S15(6) Members will elect the Deputy Chairman for the ensuing Council year

4. Co-option

- a) To CONSIDER and APPROVE the co-option of councillor(s) to fill the casual vacancies following the May 2021 local elections
- b) Newly co-opted Member(s) to sign their Declaration of Acceptance of Office

5. Apologies for absence

To receive apologies for absence

6. Public Participation

Members of the public will be given an opportunity to make representations to the Parish Council on matters included on the agenda or which are of public interest at the discretion of the Chairman

7. Police Report

To receive a report from the police

8. Minutes

To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 27 April 2021

9. Disclosure of Pecuniary Interests

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer

10. Dispensations

To consider and approve any requests for dispensations

11. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

12. Committees/Working Groups

To CONSIDER and APPROVE the appointment of:

- a) Personnel Committee (4 members)
- b) Road Safety Working Group (established 26 March 2019 whose Terms of Reference are to work with partners to formulate a Project Plan to improve road safety within the parish)

13. Review of the following:

To CONSIDER and APPROVE a review of:

- a) Financial Regulations
- b) Standing Orders
- a) Terms of Reference for the Personnel Committee

14. Schedule of Future Meetings

To CONSIDER and APPROVE dates and venues for future meetings up until 31 May 2022

15. Planning Matters

a) Planning Decisions

To NOTE the following:

20/05422/FUL Proposed Traveller Site at Croesau Bach, Shropshire	Change of Use from a pony paddock to gypsy/traveller site to include one static caravan, one touring caravan, one amenity block, septic tank and gravel hardstanding (part retrospective) Permission REFUSED 27 April 2021 The Parish Council objected to this application due to the number of objections from nearby residents.
14/02994/FUL Lynstead, Bellan Lane, Trefonen	Change of Use and alterations to convert existing outbuilding to self-contained dwelling Permission GRANTED 7 May 2021 The Parish Council supported this application.

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

21/01383/FUL Trefonen Hill, Trefonen, Oswestry	Change of Use of land to domestic land and formation of vehicle access with visibility splay and parking area
21/01760/FUL 9 Belle Vue, Morda	Erection of two storey side extension
21/01878/FUL The Mile House Farm, Shrewsbury Road, Aston, Oswestry	Erection of agricultural building for storage
21/01898/REM Proposed residential development west of Ty Draw, Oak Lane, Treflach	Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission 14/01986/OUT for the erection of four dwellings including access
21/01958/FUL Summerhill, Trefonen, Oswestry	Application under Section 73A of the Town and Country Planning Act 1990 for the erection of a triple carport/hay feed store with external staircase to office and craft room above with dormer windows
21/01989/FUL The Coach House, Oerley Hall, Llanforda, Oswestry	Erection of single storey extension to the south facing outer courtyard wall
21/01990/LBC The Coach House, Oerley Hall, Llanforda, Oswestry.	Erection of a single storey extension to the south facing outer courtyard wall affecting a grade II listed building

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered in order to meet response timeframes.

16. Clerk's Report

To receive a report from the Clerk

17. Councillor Reports

To receive reports/updates from

- a) Shropshire Councillor Joyce Barrow
- b) Parish Councillors

18. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for April 2021
- b) Bank reconciliations for April 2021
- c) Payments for May 2021 (information to follow)

19. Annual Governance and Accountability Return 2020/2021

To CONSIDER and APPROVE:

- a) The Annual Internal Audit Report for the financial year 1 April 2020 to 31 March 2021 (not yet available)
- b) The Annual Governance Statement 2020/2021
- c) The Accounting Statement for 2020/2021

20. Trees for Trefarclawdd Cemetery

In pursuance of LGA 1972, s139, to CONSIDER and APPROVE acceptance of a gift of two flowering Cherry trees and one Oak tree to be planted in Trefarclawdd cemetery

21. Road Safety

To receive an update on road safety and agree and actions required

22. Rescission of Decision

To CONSIDER and APPROVE that the decision made on 26 May 2020 to earmark £92,000 towards the cost of re-building Morda and Sweeney village hall [minute no: 690/20(b)] be rescinded (Cllrs. Martin Jones, Tony Milner, Peter Richardson)

23. Consultation

To consider and approve a response to the following:

24. Correspondence

To receive and NOTE the following information (emailed to Members):

- a) SALC information bulletin and NALC information
- b) Future Oswestry update – Masterplan workshops
- c) Mile End junction improvements update
- d) Planned broadband infrastructure for Airband in parts of Oswestry Rural parish
- e) Local road closure details

25. Agenda Items for Next Meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

26. Date for next meeting

To NOTE that the next meeting will take place on Tuesday 22 or 29 June 2021 – to be confirmed depending on AGAR being available for approval

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

27. Planning Enforcement

To NOTE any planning enforcement notifications received