



Oswestry Rural Parish Council

Notice of Interment

This form must be carefully and accurately completed and delivered to the Clerk no later than 10am two days before the interment is due to take place (excluding Saturdays, Sundays and public holidays).

All new grave owners must be given a copy of the Cemetery Regulations and Rules prior to the purchase of a grave (copy enclosed).

Oswestry Rural Parish Council will not be responsible for any misunderstanding with regard to orders or instructions given by telephone unless immediately confirmed in writing.

A table of fees and charges is available from the Clerk.

Interment request for Trefarclawdd Cemetery

Please read the form carefully and ensure all information is correct before signing.

Where arrangements are for the interment of cremated remains, please write C/R prior to entering the name of deceased.

Details of deceased

Name in full: Mr / Mrs / Miss	
Address	
Occupation	
Age	
Sex	
Marital status	
Date of death	
Place of death	

Details of interment

Day of interment	
Date of interment	
Time of interment	
Will relatives be present?	

Details of service

Denomination	
Name of Minister	

Details of existing grave

Grave number	
Name of registered owner	
Address	
Name of mason to remove memorial	
Signature	

Please note, if the plot owner has previously died, the ownership must be legally transferred prior to the interment taking place.

Please tick	coffin	casket
Outside dimensions – including handles		

Details of new grave required

Please note: All graves are currently leased for 99 years.
Further information is available from the Clerk.

Grave Number (for new graves the grave number to be provided by the Clerk)	
Depth	
Description of grave Please sign the appropriate box to indicate the type of grave required.	Please sign below
Lawn grave – Exclusive right of burial 99 years	
Cremated remains grave – Exclusive Right of Burial 99 years	

Full name of proposed grave owner	Mr/Mrs/Miss
Address	
Telephone number	

I hereby agree to abide by Trefarclawdd Cemetery's Regulations and Rules, details of which have been provided to me. I understand that I may not plant the grave or erect fencing, kerbs or place any objects on or around the turfed area of the grave. I understand that if I wish to erect a memorial on the above grave space, the work must be carried out by an experienced mason and that I will be wholly responsible for its maintenance and safety. I hereby authorise Oswestry Rural Parish Council to remove the stone should they deem to have become unsafe or dilapidated.

Signature	
Relationship to deceased	
Signature of funeral director who is responsible for the completion of this form	
Name and address of funeral director	
Telephone number	

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Checklist	Date	Initials
Registrars certificate returned		
Grave grant received		
Entered in Grave Burial Registers		
Entered on to computer system		
Letter to grave owner		
Grave grant sent to family		
Added to cemetery plan		

For office use only

Item	Fee payable
ERB transfer	
Interment fee	
Admin fee	
Other	
Total	£